



# S. D. JAIN MODERN SCHOOL

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## APPLICATION FOR TRANSFER CERTIFICATE

DATE: \_\_\_/\_\_\_/\_\_\_\_\_

I, HEREBY UNDERSIGNED, REQUEST YOU TO PLEASE ISSUE T.C. OF MY WARD,

### STUDENT PARTICULARS

NAME: \_\_\_\_\_

ADMISSION NO.: \_\_\_\_\_ ROLL NO.: \_\_\_\_\_ CLASS & SEC.: \_\_\_\_\_

FATHER'S NAME: \_\_\_\_\_ MOTHER'S NAME: \_\_\_\_\_

TEL. / MBL. NO.: \_\_\_\_\_ NATIONALITY: \_\_\_\_\_

### REASON FOR LEAVING SCHOOL

FATHER'S NAME: \_\_\_\_\_ SIGN: \_\_\_\_\_

MOTHER'S NAME: \_\_\_\_\_ SIGN: \_\_\_\_\_

**NOTE: ORIGINAL TRANSFER CERTIFICATE CAN BE COLLECTED FROM ACCOUNT OFFICE ONLY AFTER HANDING OVER BOTH STUDENT AND PARENT IDENTITY CARDS.**



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### T.C. ACKNOWLEDGEMENT SLIP (FOR OFFICE USE)

NAME OF THE STUDENT \_\_\_\_\_ CLASS & SEC.: \_\_\_\_\_

ADMISSION NO.: \_\_\_\_\_ DATE OF APPLICATION: \_\_\_/\_\_\_/\_\_\_\_\_

T.C. WILL BE ISSUED ON: \_\_\_/\_\_\_/\_\_\_\_\_ TIME: \_\_\_\_\_

APPLICATION RECEIVER'S NAME: \_\_\_\_\_ SIGN: \_\_\_\_\_

**ACADEMIC DEPARTMENT (TO BE FILLED BY CLASS TEACHER)**

STUDENT'S NAME: \_\_\_\_\_ CLASS &amp; SEC.: \_\_\_\_\_

G.R. NO. \_\_\_\_\_ ROLL. NO. \_\_\_\_\_ DATE OF BIRTH \_\_\_/\_\_\_/\_\_\_\_\_

TOTAL NUMBER OF WORKING DAYS \_\_\_\_\_ NUMBER OF DAYS PRESENT \_\_\_\_\_

LAST DATE ATTENDED IN SCHOOL \_\_\_/\_\_\_/\_\_\_\_\_

SUBJECTS TAUGHT: 1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

4) \_\_\_\_\_ 5) \_\_\_\_\_ 6) \_\_\_\_\_

CO-CURRICULAR ACTIVITIES \_\_\_\_\_

SCHOOL/BOARD EXAM LAST TAKEN WITH RESULT \_\_\_\_\_

CONDUCT:  UNSATISFACTORY  GOOD  SATISFACTORY  AS PER SCHOOL EXPECTETION

NO DUES	REMARKS	NAME	SIGN
CLASS TEACHER			
LIBRARY			
SPORTS & ACTIVITY			
LABORATORY			
TRANSPORT			
BREAKAGES / OTHER			
PARENT & STUDENT ID CARDS			

**ACCOUNTS DEPARTMENT**FEE STATUS:  CLEAR  DUE (DUE AMOUNT: \_\_\_\_\_)

FEE CHECKED BY: \_\_\_\_\_ SIGN \_\_\_\_\_

PRINCIPAL'S SIGNATURE WITH DATE: \_\_\_\_\_

T.C. ISSUE DATE: \_\_\_/\_\_\_/\_\_\_\_\_ T.C. NUMBER: \_\_\_\_\_

T.C. RECEIVED SIGN &amp; DATE: \_\_\_\_\_